



No. BSMMU/2022/9798

Date:26/09/2022

Office Order

Prof. Shahina Tabassum, Department of Virology of this university has been granted Ex-Bangladesh leave **for treatment purpose of her husband** in Singapore. For this purpose, she has been granted earned leave for 13 (Thirteen) days from 10/10/2022 to 22/10/2022 or from the date of availing of the leave (Not later than 22/10/2022). During this period Prof. Saif Ullah Munshi of the same department will look after the duties of Prof. Shahina Tabassum.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Dr. Swapan Kumar Tapader)

Registrar (Incharge)

No. BSMMU/2022/ 9798(13)

Date:26/09/2022

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Virology, BSMMU, Dhaka.
6. **Prof. Shahina Tabassum**, Department of Virology, BSMMU, Dhaka **with the request to submit departure/arrival report in due time.**
7. Prof. Saif Ullah Munshi, Department of Virology, BSMMU, Dhaka.
8. Director (Finance)/(Hospital)/Director (IT), BSMMU, Dhaka.
9. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web; www.bsmmu.edu.bd

26.9.2022
Registrar (Incharge)

Aziablin